



# DANA DAVIS-BAILEY

Owner/ Artistic Director

OFFICE USE ONLY
SC _____
PC _____

Date \_\_\_\_\_

Student Name \_\_\_\_\_ Name on Check \_\_\_\_\_

Parent Name \_\_\_\_\_

Address \_\_\_\_\_ Phone: Home \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_ Work \_\_\_\_\_

Birthday (month, date, year) \_\_\_\_\_ Current Age \_\_\_\_\_

Dance Experience \_\_\_\_\_

Former Teachers \_\_\_\_\_

Summer Registration Fee \_\_\_\_\_ Fall/ Spring Registration Fee \_\_\_\_\_

Costume Payment \_\_\_\_\_ Performance Fee \_\_\_\_\_

## CLASS SCHEDULE

Summer Class	Academy	Day	Time	Teacher
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Fall/ Spring Class	Academy	Day	Time	Teacher
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Revised June 30, 2010

## DANA'S DANCE ACADEMY

Please read the following information and sign and date in the space provided.

1. In an effort to better assess your needs and to keep our classes consistent please give us two weeks notice, in writing, if you decide not to return to the academy.
2. In the event of an absence please call the office to let us know that you will be missing that day. Make up classes are available.
3. If a class does not meet its minimum enrollment, the students will be reassigned to another class or the tuition will possibly go up \$5.00 per month until the minimum class enrollment is reached.

### DATES AND GENERAL INFO TO REMEMBER

1. DDA newsletters are given to students every two months. Please read for reminders and current/updated info. (The newsletters sometimes end up in the bottom of the dance bag)
2. DDA follows the IISD winter and spring holiday closure dates as well as Memorial and Labor Day. These holiday dates are included in the dance academy calendar year.
3. Dance classes run from the last 2 weeks in August through June. Tuition is based on a set number of classes for the dance academy calendar year. Tuition is non-refundable and payable in advance, due on the FIRST of each calendar month, for your convenience. (August is 1/2 month tuition). Due to the growing number of delinquent accounts, there is a \$10.00 late fee after the 10<sup>th</sup> and a \$15.00 late fee after the 15<sup>th</sup>. Unfortunately, the late fee must be enforced due to the late fees DDA incurs due to the delinquent accounts.
4. The Annual Spring Performance is in June. All balances and miscellaneous charges must be paid in full in May (this includes June tuition) to receive your costume(s) and perform in the show.
5. **Costumes are to be paid in October.** You may make installments beginning in August. DDA will not be financially accountable for individual alteration costs. **DUE TO PRIOR COSTUME ISSUES, WE CAN NOT ORDER COSTUMES PAST THIS DUE DATE,** if you are currently enrolled in an ongoing class.
6. A performance fee of \$50.00 to cover theater costs is due March 1.
7. DDA performs at several locations during the year. If you choose to perform, there is a \$5.00 charge per rehearsal hour and a possible minimum charge of \$10.00 for costume rental. These fees are to be paid in full prior to the first rehearsal.

Thank you for choosing Dana's Dance Academy for your dance education.

Parent/Guardian signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **Please check the following as to how you heard about us:**

Dallas Morning News \_\_\_\_\_ Irving Parent Magazine \_\_\_\_\_ Internet \_\_\_\_\_  
Phone book \_\_\_\_\_ Driving by \_\_\_\_\_ Other (explain) \_\_\_\_\_