



DANA DAVIS-BAILEY

Owner/ Artistic Director

OFFICE USE ONLY
SC _____
PC _____

Date _____

Student Name _____ Name on Check _____

Parent Name _____

Address _____ Phone: Home _____

City, State, Zip _____ Cell _____

Email _____ Work _____

Birthday (month, date, year) _____ Current Age _____

Dance Experience _____

Former Teachers _____

Summer Registration Fee _____ Fall/ Spring Registration Fee _____

Costume Payment _____ Performance Fee _____

CLASS SCHEDULE

Summer Class	Academy	Day	Time	Teacher
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Fall/ Spring Class	Academy	Day	Time	Teacher
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

DANA'S DANCE ACADEMY

Please read the following information and sign and date in the space provided.

1. In an effort to better assess your needs and to keep our classes consistent please give us two weeks notice, in writing, if you decide not to return to the academy.
2. In the event of an absence please call the office to let us know that you will be missing that day. Make up classes are available.
3. If a class does not meet its minimum enrollment, the students will be reassigned to another class or the tuition will possibly go up \$5.00 per month until the minimum class enrollment is reached.

DATES AND GENERAL INFO TO REMEMBER

1. DDA newsletters are given to students every two months. Please read for reminders and current/updated info. (The newsletters sometimes end up in the bottom of the dance bag)
2. DDA follows the IISD winter and spring holiday closure dates as well as Memorial and Labor Day. These holiday dates are included in the dance academy calendar year.
3. Dance classes run from the last 2 weeks in August through June. Tuition is based on a set number of classes for the dance academy calendar year. Tuition is nonrefundable and payable in advance, due on the FIRST of each calendar month, for your convenience. (August is ½ month tuition). Due to the growing number of delinquent accounts, there is a \$10.00 late fee after the 10th and a \$15.00 late fee after the 15th. Unfortunately, the late fee must be enforced due to the late fees DDA incurs due to the delinquent accounts.
4. The Annual Spring Performance is in June. All balances and miscellaneous charges must be paid in full in May (this includes June tuition) to receive your costume(s) and perform in the show.
5. ***Costumes are to be paid in October.*** Installments will be billed starting in September. DDA will not be financially accountable for individual alteration costs. DUE TO PRIOR COSTUME ISSUES, WE CAN NOT ORDER COSTUMES PAST THIS DUE DATE, if you are currently enrolled in an ongoing class.
6. A performance fee of \$75.00 to cover theater costs is due March 1. Installments will be billed starting in January
7. DDA performs at several locations during the year. If you choose to perform, there is a \$5.00 charge per rehearsal hour and a possible minimum charge of \$10.00 for costume rental. These fees are to be paid in full prior to the first rehearsal.

Thank you for choosing Dana's Dance Academy for your dance education.

Parent/Guardian signature: _____

Date: _____

Please check the following as to how you heard about us:

Dallas Morning News _____ Irving Parent Magazine _____ Internet _____
Phone book _____ Driving by _____ Other (explain) _____